|  |  |  |
| --- | --- | --- |
| Rosie o’grady’s, inc. Application for Employment |  | C:\Users\Gil\AppData\Local\Microsoft\Windows\INetCache\IE\MBLVLXJ2\THE DISTRICT LOGO 2-14-2018.jpg |



|  |
| --- |
| Applicant Information |
| Last Name |  | First |  | M.I. | Date |  |
| Street Address |  | Apartment/Unit # |  |
| City |  | State |  | ZIP |  |
| Phone(s) |  | E-mail Address |  |
| Date Available |  | Social Security No. |  | Desired Rate |  |
| **Position Applied for** |  Full Time? [ ]  Part Time? [ ]  Circle Days Available: Sun Mon Tue Wed Thu Fri Sat  |
| Are you a citizen of the United States? | YES [ ]  | NO [ ]  | If no, are you authorized to work in the U.S.? | YES [ ]  | NO [ ]  |
| Have you ever worked for this company? | YES [ ]  | NO [ ]  | If so, when? |  |
| Have you ever been convicted of a felony? | YES [ ]  | NO [ ]  | If yes, explain |  |
| Are you a current user of illegal drugs? | YES [ ]  | NO [ ]  | If yes, explain |  |
|  |
| Education |
| **High School** |  | Address |  |
| From |  | To |  | Did you graduate? | YES [ ]  | NO [ ]  | Degree |  |
| **College** |  | Address |  |
| From |  | To |  | Did you graduate? | YES [ ]  | NO [ ]  | Degree |  |
| **Other** |  | Address |  |
| From |  | To |  | Did you graduate? | YES [ ]  | NO [ ]  | Degree |  |
|  |
| References |
| Please list three **professional work related references**. Do not include family members/relatives: |
| **Full Name** |  | Relationship |  |
| Company |  | Phone |  |
| Address |  |
| **Full Name** |  | Relationship |  |
| Company |  | Phone |  |
| Address |  |
| **Full Name** |  | Relationship |  |
| Company |  | Phone |  |
| Address |  |

|  |
| --- |
| Previous Employment |
| **Company** |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  | Starting Salary | $ | Ending Salary | $ |
| Responsibilities |  |
| From |  | To |  | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
| **Company** |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  | Starting Salary | $ | Ending Salary | $ |
| Responsibilities |  |
| From |  | To |  | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
| **Company** |  | Phone |  |
| Address |  | Supervisor |  |
| Job Title |  | Starting Salary | $ | Ending Salary | $ |
| Responsibilities |  |
| From |  | To |  | Reason for Leaving |  |
| May we contact your previous supervisor for a reference? | YES [ ]  | NO [ ]  |  |
|  |
| Military Service |
| Branch |  | From |  | To |  |
| Rank at Discharge |  | Type of Discharge |  |
| If other than honorable, explain |  |
|  |
| Disclaimer and Signature |
| I certify that my answers are true and complete to the best of my knowledge. I understand that any misrepresentation, falsification or omission of this application or interview shall be sufficient reason for refusal or dismissal of my employment. I hereby authorize investigation of all matters contained in this application and agree that if the results of such investigation are not satisfactory, any offer of employment made by Rosie O’Grady’s, Inc. may be terminated immediately. I agree to conform and adhere to the policies & procedures of Rosie O’Grady’s, Inc. and it subsidiary operations. Furthermore, I understand and agree that this application and any other materials I receive are not intended to be, nor shall be construed to be a contract of employment, and that my employment and compensation may terminate, with or without cause, and with or without notice, at any time, at the option of either Rosie O’Grady’s, Inc. or myself**.** Any losses or expenses incurred by the Company, its clientele or any other third parties as a result of my unauthorized actions shall be immediately reimbursed on terms satisfactory and accepted by the Company. To the extent permitted by law, I agree and hereby authorize the Company to reduce my wages for any sums owing by me hereunder. I fully understand the Company performs and requires random drug testing as well as testing for cause. **I UNDERSTAND AND AGREE**. INITIALS \_\_\_\_\_  |
| Signature |  | Date |  |